

**Conditions and Meeting Practices, Proxy, Registration  
Procedures for Attending the Meeting of Shareholders**

**1. In case the shareholders attending meeting in persons**

- For the shareholders who are persons with Thai nationality, they shall present their national ID cards or the government official ID cards.
- For the shareholders who are persons with alien nationality, they shall present their alien ID cards or passports or document issued at the registration area to be used instead of their passport
- In case there are any changes in name/ last name, such person shall present evidence certifying that change.

**2. In case the shareholders attending meeting by proxy**

- Shareholders shall only assign one proxy to be their proxy holder to attend the meeting and vote as specified under the proxy form attached hereafter.
- In case the proxy grantors may have the voting intention of approved votes, disapproved votes or abstained votes at each agenda, this shall be stated in the proxy form in order for the proxy holders to vote according to the voting intention of the proxy grantors.
- The proxy holders shall submit the proxy form to the Chairman of the meeting and/ or persons assigned by the Chairman before the commencement of the meeting whereby the proxy form shall be filled and signed. If there are any changes or the important sentence has been crossed out, the proxy grantor shall sign at every change and the proxy form shall be affixed with 20-baht stamp.

**Documents required in case of proxy**

- For the proxy grantors who are the persons with Thai Nationality, a photocopy of national ID card or government official ID card of the proxy grantors whereby the photocopy shall be signed and certified by the proxy grantors are required.
- For the proxy grantors who are the persons with alien nationality, the certification of alien or passport or document used instead of passport are required.

- For the proxy grantors who are juristic:
  - Juristic with Thai nationality: documents required are a photocopy of the certification letter issued by the Ministry of Commerce or assigned department within 1 year certifying by the authorized persons of such juristic, a photocopy of national ID card or the government official ID card of the authorized directors to sign on behalf of the juristic certified by such directors.
  - Juristic with alien nationality: the authorized persons to sign on behalf of the juristic shall sign and affix the company's label on the proxy form in person and in front of the notary public or department with similar authority under the law of each country. After signed, such proxy form shall be submitted to an authorized person of the Thai Embassy or Thai Consulate or the official who is assigned to do on behalf of such person or persons who can certify under the law of such country in order to certify the notary public.
- In case of using fingerprint instead of the signature, fingerprint of the left thumb shall be stamped with the writing stating that "left thumb of ....." and there should be 2 witnesses certifying that this is the true fingerprint of that person. The fingerprint shall be stamped at the presence of witnesses whereby the witnesses shall sign that document and attach their photocopy of the national ID card or government official ID card of the witnesses with their signature.
- At the 2016 Annual General Meeting of Shareholders, if the shareholders cannot attend the meeting in persons, such shareholders may appoint any person to be their proxy or appoint the following independent directors of the company to vote on their behalf:
  - **Mr. Varavudh Varaporn**  
Address : 36/4 Soi Inthapat 15 Moo 3, Lak Song, Bangkhae, Bangkok 10160
  - **Asst.Prof. Naengnoi Chai-Onnom**  
Address : 24 Soi Prapasiri, Samsennok, Huaykwang, Bangkok 10310
- For shareholders who would like to appoint the independent directors of the company to be their proxy, they should submit the complete proxy form and sign according to the abovementioned conditions, including any other relevant documents to the Bureau of General Administration at least 1 day before the commencement of the meeting.
- For the proxy who would like to attend the meeting, they shall present their national ID card/ government official ID card/ passport (in case of foreigner) for registration.

**3. In case the shareholders are deceased:** the trustee shall attend the meeting in person or appoint any persons to be their proxy to attend the meeting whereby there shall be the court order appointing the trustee. This court order shall be signed by the authorized person not exceeding 6 months before the commencement of the meeting and shall be presented

**4. In case the shareholders are the minor:** the father/mother or the legal guardian shall attend the meeting in persons or appoint any persons to be their proxy to attend the meeting whereby the photocopy of the house registration of the shareholders who are minor shall be presented.

**5. In case the shareholders are incompetent or quasi-incompetent person:** the guardian shall attend the meeting in person or appoint any persons to be their proxy to attend the meeting whereby there shall be the court order appointing the guardian. This court order shall be signed by the authorized person not exceeding 6 months before the commencement of the meeting and shall be presented

#### **Registration**

The officer of the company shall open for registration at least 2 hours before the commencement of the meeting or from 12.00 p.m. onwards.

Procedures for Attending the 2016 Annual Ordinary  
General Meeting of Shareholders

